

**Commissioners of Public Works of the City of Charleston, South Carolina**  
**Monthly Agenda of the**  
**Board of Commissioners and Standing Committees**  
**November 19, 2020**  
**9:00 a.m., 103 St. Philip Street**  
**Charleston, South Carolina**  
**Chair, Thomas B. Pritchard**

**Board of Commissioners Meeting**

**Chair, Thomas B. Pritchard**

1. Call to Order
2. Compliance with Public Notice / Announcement of Zoom Webinar Meeting
3. Acknowledgement of Zoom Meeting Participants (Panelists/Attendees) – Kin Hill
4. Invocation – Kathleen Wilson
5. Pledge of Allegiance – *Deferred due to meeting format.*
6. Executive Session  
Mr. Hill will request that the Commissioners move to enter into Executive Session for attorney consultation on the following and upon returning to public open session, the Board may take action on Item (c).
  - a. Town of Hollywood
  - b. Alleged Damage Claim Response
  - c. City of Charleston Contractual Agreement Discussion
7. Adjourn to Standing Committee Meetings, followed by Commissioners Meeting

**NOTE:** If an Executive Session is requested in public open session and the vote is favorable, the presiding officer shall announce the specific purpose of the executive session as required by the South Carolina Code of Laws, Title 30 - Public Records; Section 30-4-70(b). Upon returning to public open session, the Board may take action on matters discussed in executive session.

Any writings or documents (Exhibits) that are public records and are provided to the governing board regarding an open session item on this agenda are available for public review at Charleston Water System, 103 St. Philip Street, Charleston, S.C. during normal business hours. Please contact the Executive Office at 843-727-6856 or [info@charlestoncpw.com](mailto:info@charlestoncpw.com).

**Public Contract and Finance Committee**

**Committee Chair, Thomas B. Pritchard**

1. Call to Order
2. Approval of Minutes of Committee Meeting of October 27, 2020
3. Presentation of 2021 Budget – Wesley Ropp, Tricia Willcutt, Kin Hill <sup>Presentation 1</sup>  
(*Motion Requested*)
4. Macdonald Consulting’s Actuarial Report on Charleston Water System’s Other Post-Employment Benefits (OPEB) – Wesley Ropp, Anne Moyer <sup>Presentation 2</sup> (*Motion Requested*)
5. Trident United Way’s Request for a Monetary Donation (\$5,000) for Literacy Program in lieu of Loaned Executive Program Support – John Atkinson, Dorothy Harrison (*Motion Requested*) – Exhibit A
6. Water Mission 2021 Walk for Water Sponsorship (\$10,000) – Kin Hill – Exhibit B  
(*Motion Requested*)
7. Adjournment

**Administrative, Personnel, and Public Relations Committee**

**Committee Chair, Kathleen G. Wilson**

1. Call to Order
2. Approval of Minutes of Committee Meeting of October 27, 2020
3. Bill Inserts – Mike Saia – Exhibit C <sup>Presentation 3</sup>  
January 2021 (*Motion Requested*)
  - City of Charleston/Ashley Cooper Stormwater Education Consortium – Stormwater Awareness
4. Community Outreach and Media Update – Mike Saia
  - World Toilet Day – November 19, 2020
5. Coronavirus (COVID-19) Update – John Atkinson, Dorothy Harrison <sup>Presentation 4</sup>
6. Adjournment

**Regulatory and Property Committee**

**Committee Chair, David E. Rivers**

1. Call to Order
2. Approval of Minutes of Committee Meeting of October 27, 2020
3. Request from AVISON YOUNG to Renew Real Estate Listing Agreement for Blue House Commons Tract – Mark Cline – Exhibit D (*Motion Requested*)
4. James Island Creek Task Force Update – Mark Cline, Kin Hill
5. Adjournment

**Board of Commissioners Meeting**

**Chair, Thomas B. Pritchard**

1. Reconvene Commissioners' Meeting after conclusion of Committee Meetings
2. Approval of Minutes of Meeting of October 27, 2020
3. Citizens Participation/Public Comment
4. Monthly Customer Service Activity, Financial Report – Evelyn Ferguson, Wesley Ropp<sup>Presentation 5</sup>
5. CEO / Staff Reports
  - a. Update on Plum Island Phase 3 Capital Improvements Project – Chris Troutman<sup>Presentation 6</sup>
  - b. Future Board Meetings: December 22, 2020 moved to Thursday, December 17, 2020 (Christmas Holidays)
6. Report of Standing Committees – Dorothy Harrison
  - a. Public Contract and Finance Committee Meeting of November 19, 2020
  - b. Administrative, Personnel and Public Relations Committee Meeting of November 19, 2020
  - c. Regulatory and Property Committee Meeting of November 19, 2020
7. Major Capital Project Requests – Russell Huggins, PE
  - a. Edisto Intake Improvements Engineering Services Contract Amendment – Exhibit E
  - b. Van Buren Avenue Water Main Relocation Engineering Services Contract – Exhibit F
  - c. Palmetto Commerce Parkway Interchange Improvements Water Main Relocation Engineering Services Contract – Exhibit G
8. Citizens Participation/Public Comment
9. Adjournment