

**Commissioners of Public Works of the City of Charleston, South Carolina**  
**Monthly Agenda of the**  
**Board of Commissioners and Standing Committees**  
**October 26, 2021**  
**9:00 a.m., 103 St. Philip Street**  
**Charleston, South Carolina**  
**Chair, Thomas B. Pritchard**

**Board of Commissioners Meeting**

**Thomas B. Pritchard, Chair**

1. Call to Order
2. Compliance with Public Notice
3. Invocation – Kin Hill
4. Pledge of Allegiance – Kin Hill
5. Executive Session  
Mr. Hill will request that the Commissioners move to enter into Executive Session for attorney consultation on the following items and upon returning to public open session, the Board may take action on item (a).
  - a. Update on 56 Murray Boulevard (TMS #457-11-02-066) – Kin Hill, Mayor Tecklenburg
  - b. City of Charleston; New Ordinance on Linear Construction – Kin Hill, Keith Waring
  - c. Town of Sullivan’s Island – Kin Hill, Jennifer Blumenthal; Burr & Forman
  - d. Town of Hollywood – Kin Hill
  - e. Masindet Lawsuits Update – Jennifer Blumenthal; Burr & Forman
  - f. Hobson Deed Amendment with Charleston Naval Complex Redevelopment Authority – Jennifer Blumenthal; Burr & Forman
6. Adjourn to Standing Committee Meetings, followed by Commissioners Meeting

**Public Contract and Finance Committee**

**Thomas B. Pritchard, Committee Chair**

1. Call to Order
2. Approval of Minutes of Committee Meeting of September 28, 2021
3. Quarterly Financial Data – Dell Jensen
4. Quarterly Investment Report – Heather Coward-Tague
5. Proposed Water and Sewer Impact Fees – Wesley Ropp - Exhibit A (*Motion Requested*)
6. 2022 Budget Presentation Schedule – Wesley Ropp
7. Trident United Way’s Request for a Monetary Donation (\$5,000) for Literacy Program in lieu of Loaned Executive Program Support – John Atkinson, Dorothy Harrison – Exhibit B (*Motion Requested*)
8. Adjournment

**Administrative, Personnel, and Public Relations Committee**

**Kathleen G. Wilson, Committee Chair**

1. Call to Order
2. Approval of Minutes of Committee Meeting of September 28, 2021
3. Bill Inserts – Mike Saia – Exhibit C (*Motion Requested*)  
November 2021
  - City of Charleston - Holiday Magic ParkingDecember 2021
  - Charleston Water System’s Water Wise Customer Newsletter
  - The Charleston Museum – Celebrating 250 Years of History
4. Community Outreach and Media Update – Mike Saia
5. Coronavirus (COVID-19) Update – John Atkinson
6. Adjournment

**Regulatory and Property Committee**

**David E. Rivers, Committee Chair**

1. Call to Order
2. Approval of Minutes of Committee Meeting of September 28, 2021
3. AVISON YOUNG – South Carolina, Inc. Real Estate Listing Agreement Renewal – Mark Cline – Exhibit D  
*(Motion Requested)*
4. Update Parcel C, Armstrong Tract (0 Hanahan Road – TMS #475-12-00-094) – Mark Cline, Kin Hill
5. Update on Morrison Drive and Huger Street Property Parking Lease Request for Proposal – Mark Cline  
*(Motion Requested)*
6. Proposed Revision to Charleston Water System’s By-Laws and Rules of Procedures – Kin Hill – Exhibit E  
*(Motion Requested)*
7. Adjournment

## **Board of Commissioners Meeting**

**Thomas B. Pritchard, Chair**

1. Reconvene Commissioners' Meeting after conclusion of Committee Meetings
2. Approval of Minutes of Meeting of September 28, 2021
3. Citizens Participation/Public Comment
4. Monthly Customer Service Activity and Financial Report – Evelyn Ferguson, Wesley Ropp
5. CEO / Staff Reports
  - a. Update on Environmental Management System Surveillance Audit – Russell Huggins
  - b. Carolinas Associated General Contractors of America (CAGC) Construction Excellence Award; Plum Island Phase 3 Project – Russell Huggins
  - c. Plum Island Interconnecting Tunnel Update – James Wilson
  - d. Hobson Virtual Tour Presentation – Mike Saia
6. Report of Standing Committees – Dorothy Harrison
  - a. Public Contract and Finance Committee Meeting of October 26, 2021
  - b. Administrative, Personnel and Public Relations Committee Meeting of October 26, 2021
  - c. Regulatory and Property Committee Meeting of October 26, 2021
7. Major Capital Project Requests – Russell Huggins, PE
  - a. Plum Island Wastewater Treatment Plant Interconnecting Tunnels CMAR Construction Contract Change Order – Exhibit F
  - b. Elizabeth Street 24-inch Transmission Main Improvements Engineering Services Contract – Exhibit G
8. Citizens Participation/Public Comment
9. Adjournment

**NOTE:** If an Executive Session is requested in public open session and the vote is favorable, the presiding officer shall announce the specific purpose of the executive session as required by the South Carolina Code of Laws, Title 30 - Public Records; Section 30-4-70(b). Upon returning to public open session, the Board may take action on matters discussed in executive session.

Any writings or documents (Exhibits) that are public records and are provided to the governing board regarding an open session item on this agenda are available for public review at Charleston Water System, 103 St. Philip Street, Charleston, S.C. during normal business hours. Please contact the Executive Office at 843-727-6856 or [info@charlestoncpw.com](mailto:info@charlestoncpw.com).