

**Commissioners of Public Works of the City of Charleston, South Carolina**  
**Monthly Agenda of the**  
**Board of Commissioners and Standing Committees**  
**August 25, 2020**  
**9:00 a.m., 103 St. Philip Street**  
**Charleston, South Carolina**  
**Chair, Thomas B. Pritchard**

**Board of Commissioners Meeting**

**Chair, Thomas B. Pritchard**

1. Call to Order
2. Compliance with Public Notice / Announcement of Zoom Webinar Meeting
3. Acknowledgement of Zoom Meeting Participants (Panelists/Attendees) – Kin Hill
4. Invocation – Keith Waring
5. Pledge of Allegiance – *Deferred due to meeting format.*
6. Adjourn to Standing Committee Meetings, followed by Commissioners Meeting

**Public Contract and Finance Committee**

**Committee Chair, Thomas B. Pritchard**

1. Call to Order
2. Approval of Minutes of Committee Meeting of July 28, 2020
3. Wholesale Wastewater Rate Study for the Towns of Hollywood, Ravenel, Meggett – Wesley Ropp, Kin Hill – Exhibit A <sup>Presentation 1</sup> (*Motion Requested*)
4. Amendment to Enterprise Resource Planning (ERP) Systems Contract – Wesley Ropp – Exhibit B <sup>Presentation 2</sup> (*Motion Requested*)
5. Amendment to Dorchester County Water Service Area Agreement – Mark Cline <sup>Presentation 3</sup> (*Motion Requested*)
6. Laurel Island Willingness to Serve (Water and Wastewater Service) – Russell Huggins – Exhibit C
7. Adjournment

**Administrative, Personnel, and Public Relations Committee**

**Committee Chair, Kathleen G. Wilson**

1. Call to Order
2. Approval of Minutes of Committee Meeting of July 28, 2020
3. Bill Inserts – Mike Saia – Exhibit D <sup>Presentation 4</sup>  
October 2020 (*Motion Requested*)
  - a. Palmetto Project – Health Insurance Open Enrollment
4. Community Outreach and Media Update – Mike Saia
  - a. Lead Testing in Schools and Child Care Programs | SCDHEC
  - b. Thomas Island Regional Wastewater Pump Station Community Meeting
  - c. Waring and Lowcountry Senior Centers
5. Coronavirus (COVID-19) Update – John Atkinson, Dorothy Harrison <sup>Presentation 5</sup>
6. Adjournment

**Regulatory and Property Committee**

**Committee Chair, David E. Rivers**

1. Call to Order
2. Approval of Minutes of Committee Meeting of July 28, 2020
3. Update on Parcel C – Hanahan Road; Armstrong Tract (TMS#475-12-00-094) – Russell Huggins
4. Stage 2 Disinfection Byproducts Rule Monitoring Results (*Final Report*) – Mark Cline <sup>Presentation 6</sup>
5. Update on Diesel Fuel Spill at Plum Island WWTP - Mark Cline, Jonathan Walker, Greg Hider <sup>Presentation 7</sup>
6. Adjournment

## **Board of Commissioners Meeting**

**Chair, Thomas B. Pritchard**

1. Reconvene Commissioners' Meeting after conclusion of Committee Meetings
2. Approval of Minutes of Meeting of July 28, 2020
3. Citizens Participation/Public Comment
4. Monthly Customer Service Activity, Financial Report – Evelyn Ferguson, Wesley Ropp <sup>Presentation 8</sup>
5. CEO / Staff Reports
  - a. Staff Awards / Recognition from the SC Environmental Conference (SCEC) – Mark Cline <sup>Presentation 9</sup>
  - b. Taste and Oder Update – Jane Byrne <sup>Presentation 10</sup>
6. Report of Standing Committees – Dorothy Harrison
  - a. Public Contract and Finance Committee Meeting of August 25, 2020
  - b. Administrative, Personnel and Public Relations Committee Meeting of August 25, 2020
  - c. Regulatory and Property Committee Meeting of August 25, 2020
7. Major Capital Project Requests – Russell Huggins, PE
  - a. Ben Sawyer/Intracoastal Waterway Water Main Crossing Construction Contract – Exhibit E
  - b. Peninsula Water Main Rehabilitation Phase 3 Engineering Services Contract for Utility Coordination – Exhibit F
  - c. Thomas Island Regional Pump Station and Interceptor Phase 1- Div. 1 Construction Contract – Exhibit G
  - d. Cainhoy South Residential Phase 1A Water Project Reimbursement – Exhibit H
8. Citizens Participation/Public Comment
9. Executive Session

Mr. Hill may request that the Commissioners move to enter into Executive Session for attorney consultation on the following:

  - a. Hobson Deed Amendment with Charleston Naval Complex Redevelopment Authority
  - b. Masindet Condemnation
  - c. Huger Street and Morrison Drive Property
  - d. 103 Saint Philip Street Property
10. Adjournment

**NOTE:** If an Executive Session is requested in public open session and the vote is favorable, the presiding officer shall announce the specific purpose of the executive session as required by the South Carolina Code of Laws, Title 30 - Public Records; Section 30-4-70(b). Upon returning to public open session, the Board may take action on matters discussed in executive session.

Any writings or documents (Exhibits) that are public records and are provided to the governing board regarding an open session item on this agenda are available for public review at Charleston Water System, 103 St. Philip Street, Charleston, S.C. during normal business hours. Please contact the Executive Office at 843-727-6856 or [info@charlestoncpw.com](mailto:info@charlestoncpw.com).