

**Commissioners of Public Works of the City of Charleston, South Carolina**  
**Monthly Agenda of the**  
**Board of Commissioners and Standing Committees**  
**July 27, 2021**  
**9:00 a.m., 103 St. Philip Street**  
**Charleston, South Carolina**  
**Chair, Thomas B. Pritchard**

**Board of Commissioners Meeting**

**Thomas B. Pritchard, Chair**

1. Call to Order
2. Compliance with Public Notice
3. Invocation – David Rivers
4. Pledge of Allegiance – David Rivers
5. Special Presentation – Wesley Ropp
6. Executive Session  
Mr. Hill will request that the Commissioners move to enter into Executive Session for attorney consultation on the following items and upon returning to public open session, the Board may take action on Item (a).
  - a. Town of Sullivan’s Island – Kin Hill
  - b. Town of Hollywood – Kin Hill
  - c. Masindet Condemnation Lawsuit – Jennifer Blumenthal
  - d. Hobson Deed Amendment with Charleston Naval Complex Redevelopment Authority – Jennifer Blumenthal
  - e. 103 Saint Philip Street Property – College of Charleston – Kin Hill
  - f. BlueCross BlueShield of South Carolina Request for Administrative Review and Official Protest of CWS RFP#1996 Third Party Administrator (TPA) Services – Kin Hill, Wesley Ropp, Dorothy Harrison
7. Adjourn to Standing Committee Meetings, followed by Commissioners Meeting

**Regulatory and Property Committee**

**David E. Rivers, Committee Chair**

1. Call to Order
2. Approval of Minutes of Committee Meeting of June 22, 2021
3. Update on 56 Murray Boulevard (TMS #457-11-02-066) – Mayor Tecklenburg
4. Environmental Management System (EMS) Annual Update – Russell Huggins
5. Update on Cainhoy Properties; 993 Pinefield Drive; Parcel ID 271-00-01-072 and 995 Pinefield Drive; Parcel ID 271-00-01-053; Berkeley County – Mark Cline
6. Adjournment

**Public Contract and Finance Committee**

**Thomas B. Pritchard, Committee Chair**

1. Call to Order
2. Approval of Minutes of Committee Meeting of June 22, 2021
3. Review of Quarterly Financial Data – Dell Jensen
4. Review of Quarterly Investment Report – Heather Coward-Tague
5. Adjournment

**Administrative, Personnel, and Public Relations Committee**

**Kathleen G. Wilson, Committee Chair**

1. Call to Order
2. Approval of Minutes of Committee Meeting of June 22, 2021
3. Bill Inserts – Mike Saia – Exhibit A  
September 2021 (*Motion Requested*)
  - Charleston Water System’s *Water Wise* Customer Newsletter
4. Community Outreach and Media Update – Mike Saia
  - Upcoming “Virtual Tours” of CWS Facilities
  - Water Mission 2021 Walk for Water Recognition
5. Coronavirus (COVID-19) Update – John Atkinson
6. Revision to CWS Policy 2.5 Holidays – John Atkinson – Exhibit B (*Motion Requested*)
7. Adjournment

## **Board of Commissioners Meeting**

**Thomas B. Pritchard, Chair**

1. Reconvene Commissioners' Meeting after conclusion of Committee Meetings
2. Approval of Minutes of Meeting of June 22, 2021
3. Citizens Participation/Public Comment
4. Monthly Customer Service Activity and Financial Report – Evelyn Ferguson, Wesley Ropp
5. CEO / Staff Reports
  - a. National Association of Clean Water Agencies (NACWA) Peak Performance Gold Award – Mark Cline Exhibit C
  - b. Triennial Lead and Copper Tap Monitoring and Reporting Program and LCRR Preliminary Sampling – Mark Cline
  - c. Planned Water Capital Improvements Program 2022-2026 – Russell Huggins
  - d. James Island Public Service District Rate Increase Notification FY2022 – Wesley Ropp – Exhibit D
  - e. Source Water Virtual Tour Presentation – Jason Thompson, Source Water Manager, Hanahan
6. Report of Standing Committees – Tonya Collins
  - a. Public Contract and Finance Committee Meeting of July 27, 2021
  - b. Administrative, Personnel and Public Relations Committee Meeting of July 27, 2021
  - c. Regulatory and Property Committee Meeting of July 27, 2021
7. Major Capital Project Requests – Russell Huggins, PE
  - a. Hanahan WTP Solar Drying Facility Engineering Services Contract – Exhibit E
  - b. Low Battery Restoration Project Phase 3 Water and Wastewater Utility Relocations (Limehouse Street to King Street) Engineering Services Contract – Exhibit F
  - c. West Ashley Transmission Main Extension Project Engineering Services Contract Amendment – Exhibit G
8. Citizens Participation/Public Comment
9. Adjournment

**NOTE:** If an Executive Session is requested in public open session and the vote is favorable, the presiding officer shall announce the specific purpose of the executive session as required by the South Carolina Code of Laws, Title 30 - Public Records; Section 30-4-70(b). Upon returning to public open session, the Board may take action on matters discussed in executive session.

Any writings or documents (Exhibits) that are public records and are provided to the governing board regarding an open session item on this agenda are available for public review at Charleston Water System, 103 St. Philip Street, Charleston, S.C. during normal business hours. Please contact the Executive Office at 843-727-6856 or [info@charlestoncpw.com](mailto:info@charlestoncpw.com).