

Commissioners of Public Works of the City of Charleston, South Carolina
Monthly Agenda of the
Board of Commissioners and Standing Committees
July 26, 2022
9:00 a.m., 103 St. Philip Street
Charleston, South Carolina
Chair, Thomas B. Pritchard

Board of Commissioners Meeting

Thomas B. Pritchard, Chair

1. Call to Order
2. Compliance with Public Notice
3. Invocation – Mark Cline
4. Pledge of Allegiance – Mark Cline
5. Adjourn to Standing Committee Meetings, followed by Commissioners Meeting

Public Contract and Finance Committee

Thomas B. Pritchard, Committee Chair

1. Call to Order
2. Approval of Minutes of Committee Meeting of June 28, 2022
3. Review of Quarterly Financial Data – Dell Jensen
4. Review of Quarterly Investment Report – Heather Coward-Tague
5. Berkeley County Retail Amended and Restated Water Service Area Contract (Excludes Cainhoy & Daniel Island) – Mark Cline – Exhibit A - *(Motion Requested)*
6. Berkeley County Amended and Restated Exclusive Service Area Contract (Cainhoy & Daniel Island) – Exhibit B - *(Motion Requested)*
7. Resolution regarding the Appointed Commissioners to the Charleston Regional Resource Recovery Authority – Mark Cline – Exhibit C *(Motion Requested)*
8. Operating Agreement for the Charleston Regional Resource Recovery Authority – Mark Cline – Exhibit D *(Motion Requested)*
9. Adjournment

Administrative, Personnel, and Public Relations Committee

William E. Koopman, Committee Chair

1. Call to Order
2. Approval of Minutes of Committee Meeting of June 28, 2022
3. Bill Inserts – Mike Saia – Exhibit E (*Motion Requested*)
September 2022
 - Charleston Water System’s *Water Wise* Customer Newsletter
 - City of Charleston Fire Department – Escape Planning Tips
4. Community Outreach and Media Update – Mike Saia
5. Coronavirus (COVID-19) Update – John Atkinson
6. Proposed Revision to Charleston Water System’s By-Laws and Rules of Procedures – Mark Cline, Kin Hill
– Exhibit F (*Motion Requested*)
7. Adjournment

Regulatory and Property Committee

Kathleen Wilson, Committee Chair

1. Call to Order
2. Approval of Minutes of Committee Meeting of June 28, 2022
3. Environmental Management System (EMS) Annual Update – Jaala Leggette
4. Property Updates
 - 3650 Old Charleston Road (TMS 285 00 00 032) – Mark Cline
 - 530 Harbor View Circle (TMS 424 07 00 022) – Kin Hill, Jennifer Blumenthal
 - Update on Contract Amendment for Croghan Spur Lease with City of Charleston – Kin Hill
5. Adjournment

Board of Commissioners Meeting

Thomas B. Pritchard, Chair

1. Reconvene Commissioners' Meeting after conclusion of Committee Meetings
2. Approval of Minutes of Meeting of June 28, 2022
3. Citizens Participation/Public Comment
4. Monthly Customer Service Activity and Financial Report – Evelyn Ferguson, Wesley Ropp
5. CEO / Staff Reports
 - a. Edisto Intake Improvements Project Update – Michael Melchers, PE
 - b. Inventory Virtual Tour Presentation – Chris Holmes, Inventory Manager
 - c. National Audubon Society Proposed Pine Bluff Mitigation Bank – Jason Thompson
 - d. Future Commission Meeting Dates Discussion – Mark Cline
6. Report of Standing Committees – Dorothy Harrison
 - a. Public Contract and Finance Committee Meeting of June 28, 2022
 - b. Administrative, Personnel and Public Relations Committee Meeting of June 28, 2022
 - c. Regulatory and Property Committee Meeting of June 28, 2022
7. Major Capital Project Requests – Don Benjamin
 - a. Plum Island WPCP Phase 4 Capital Improvements Project Engineering Services Contract Amendment – Exhibit G
 - b. Hanahan WTP Liquid Ammonia, Gibson Raw Water Pump Station and Other Treatment Plant Improvements Engineering Services Contract Amendment – Exhibit H
8. Citizens Participation/Public Comment
9. Executive Session

Mr. Hill will request that the Commissioners move to enter into Executive Session pursuant to Section 30-4-70(a)(1)-(2) of FOIA for attorney consultation on the following items and upon returning to public open session, the Board may take action on Item (c) and Item (d).

 - a. Sovereign Citizen Lawsuit Filing - Jennifer Blumenthal, Burr & Forman LLP
 - b. Masindet Tort Lawsuit Update - Jennifer Blumenthal, Burr & Forman LLP
 - c. Town of Sullivan's Island Hydrant Billing - Kin Hill, Jennifer Blumenthal, Burr & Forman LLP
 - d. Personnel Matters – Mark Cline
10. Adjournment

NOTE: If an Executive Session is requested in public open session and the vote is favorable, the presiding officer shall announce the specific purpose of the executive session as required by the South Carolina Code of Laws, Title 30 - Public Records; Section 30-4-70(b). Upon returning to public open session, the Board may take action on matters discussed in executive session.

Any writings or documents (Exhibits) that are public records and are provided to the governing board regarding an open session item on this agenda are available for public review at Charleston Water System, 103 St. Philip Street, Charleston, S.C. during normal business hours. Please contact the Executive Office at 843-727-6856 or info@charlestoncpw.com.