

**Commissioners of Public Works of the City of Charleston, South Carolina**  
**Monthly Agenda of the**  
**Board of Commissioners and Standing Committees**  
**February 22, 2023**  
**9:00 a.m., 103 St. Philip Street**  
**Charleston, South Carolina**  
**Chair, Thomas B. Pritchard**

**Board of Commissioners Meeting**

**Thomas B. Pritchard, Chair**

1. Call to Order
2. Compliance with Public Notice
3. Invocation – Paul Hanson
4. Pledge of Allegiance – Paul Hanson
5. Recognition of Charleston Water System’s Associates of the Year – All Commissioners
  - Brian Johnson, Hanahan Water Treatment Plant
  - Beverly Randall, Safety & Support Services
  - Sean Melvin, Water Distribution
  - Trevor Izzard, Wastewater Collection
  - Tradd Murray, Engineering and Construction, Asset Management and GIS
  - Haley DotyVaden, Consolidated Associate Recognition Program - Executive Office
  - Meghan Dailey, Environmental Resources
  - Robert Sims, Customer Service
6. CEO / Staff Reports
  - a. Customer Service Survey Updates – Anita M. Garrett, The Weathers Group
7. Adjourn to Standing Committee Meetings, followed by Commissioners Meeting

**Public Contract and Finance Committee**

**Thomas B. Pritchard, Committee Chair**

1. Call to Order
2. Approval of Minutes of Committee Meeting of January 25, 2023
3. 2022 Annual Internal Audit Report – Dr. James B. Meeks (*Motion Requested*)
4. Adjournment

**Administrative, Personnel, and Public Relations Committee**

**William E. Koopman, Committee Chair**

1. Call to Order
2. Approval of Minutes of Committee Meeting of January 25, 2023
3. Bill Inserts – Mike Saia – Exhibit A  
April 2023 (*Motion Requested*)
  - City of North Charleston Cultural Arts; 40<sup>th</sup> Annual North Charleston Arts Fest
  - CWS Employment Opportunities – Now Hiring
4. Community Outreach and Media Update – Mike Saia
5. Artillery Point Homeowners Association Meeting Update – Mark Cline
6. Adjournment

**Regulatory and Property Committee**

**Kathleen Wilson, Committee Chair**

1. Call to Order
2. Approval of Minutes of Committee Meeting of January 25, 2023
3. 2022 OSHA and Safety Update – Michele McCutchen
4. Blue House Commons Property Owners Association (POA) Meeting Update Report – Mark Cline
5. Harbor View Circle Property Management Agreement Renewal – Russell Huggins – Exhibit B  
(*Motion Requested*)
6. Adjournment

## **Board of Commissioners Meeting**

**Thomas B. Pritchard, Chair**

1. Reconvene Commissioners' Meeting after conclusion of Committee Meetings
2. Approval of Minutes of Meeting of January 25, 2023
3. Citizens Participation/Public Comment
4. Monthly Customer Service Activity and Financial Report – Evelyn Ferguson, Wesley Ropp
5. CEO / Staff Reports  
*This agenda item was moved to the Opening meeting.*
6. Report of Standing Committees – Dorothy Harrison
  - a. Public Contract and Finance Committee Meeting of February 22, 2023
  - b. Administrative, Personnel and Public Relations Committee Meeting of February 22, 2023
  - c. Regulatory and Property Committee Meeting of February 22, 2023
7. Major Capital Project Requests – Russell Huggins, PE
  - a. Saint Philip Street Building Renovations Architectural Services Contract – Exhibit C
  - b. Huger Street Streetscape Project; Water and Wastewater Utility Relocations (Meeting to Morrison) Engineering Services Contract – Exhibit D
  - c. Calhoun Street Corridor Improvements; Water and Wastewater Utility Relocations (James Island Expressway to Gadsden) Engineering Services Contract – Exhibit E
8. Citizens Participation/Public Comment
9. Executive Session  
Mr. Cline will request that the Commissioners move to enter into Executive Session pursuant to Section 30-4-70(a) (2) of FOIA to discuss the following items and upon returning to public open session, the Board may take action on Item (b).
  - a. Hobson Deed Declaratory Judgment – Jennifer Blumenthal, Burr Forman LLP
  - b. Ineos Raw Water Contract – Mark Cline
10. Adjournment

**NOTE:** If an Executive Session is requested in public open session and the vote is favorable, the presiding officer shall announce the specific purpose of the executive session as required by the South Carolina Code of Laws, Title 30 - Public Records; Section 30-4-70(b). Upon returning to public open session, the Board may take action on matters discussed in executive session.

Any writings or documents (Exhibits) that are public records and are provided to the governing board regarding an open session item on this agenda are available for public review at Charleston Water System, 103 St. Philip Street, Charleston, S.C. during normal business hours. Please contact the Executive Office at 843-727-6856 or [info@charlestoncpw.com](mailto:info@charlestoncpw.com).