

# Agenda

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**Meeting of the Commissioners of Public Works**  
of the City of Charleston, South Carolina  
**(Charleston Water System)**

February 22, 2011, 9:00 a.m.

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**Our Mission** is to protect public health and enhance the environment of our service community by providing clean water services of exceptional quality and value.

**Our Vision** is to become, by 2012, an organization worthy of a SC Governor's Quality Award achieved through teamwork, customer focus, and performance excellence.

**Our Core Values** Teamwork • Ethical Behavior & Integrity • Accountability • Customer Service Focus • Open & Honest Communication • Innovation

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**Meeting of the Commissioners of Public Works**  
of the City of Charleston, South Carolina  
(Charleston Water System)

**Mr. Thomas B. Pritchard, Chairman**

February 22, 2011

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**I. Call to Order**

**II. Invocation – Mr. Koopman**

**III. Pledge of Allegiance – All present**

**IV. Recognition of Charleston Water System’s 2010 Associates of the Year – Mr. Pritchard / Mr. Koopman**

This agenda item was moved to the first order of business from the Administrative, Personnel, and Public Relations Committee Meeting (Item III). Mr. Pritchard and Mr. Koopman will recognize the following Associates of the Year for 2010, representing Charleston Water System’s larger departments.

- Karla C. Beard, Consolidated Associate Recognition Program (St. Philip Street)
- Reginald (DeDe) Hoskins, Customer Service
- Randolph Litmon, Environmental Resources
- Lori B. Cowden, Hanahan Water Treatment Plant
- Frankie L. Miller, Operations Support
- Christine D. Neff, Water Distribution
- Nancy M. Grant, Facilities
- Christopher P. Stabene, Wastewater Collection
- Connie L. Banegas, Engineering & Construction

**V. Adjourn to Committee Meetings, followed by Commissioners Meeting**

**Meeting of the Commissioners of Public Works**  
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**Public Contract and Finance Committee**  
Mr. Thomas B. Pritchard, Committee Chairman

February 22, 2011

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**I. Call to Order**

**II. Approval of Minutes of Committee Meeting of January 25, 2011**

**III. Variable Rate Bond Liquidity Agreement – Mr. Charlton deSaussure / Mr. Edward Boyles / Mr. Ropp – Exhibit A**

Mr. deSaussure, Mr. Boyles, and Mr. Ropp will recommend to the Commissioners a proposed plan for the Series 2006B Variable Rate Bonds Liquidity Agreement and will request a motion for approval.

*(Motion Requested)*

**IV. Review of Quarterly Financial Data – Ms. Brenda Goldstein**

Ms. Goldstein will present additional detailed data for the Commissioners concerning CWS's financial data in the previous calendar quarter. *(Information Only)*

**V. Adjournment**

**Meeting of the Commissioners of Public Works**  
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**Administrative, Personnel, and Public Relations Committee**

Mr. William E. Koopman, Jr., Committee Chairman

February 22, 2011

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**I. Call to Order**

**II. Approval of Minutes of Committee Meeting of January 25, 2011**

**III. Recognition of Charleston Water System's Associates of the Year – Mr. Pritchard / Mr. Koopman**

This agenda item will be moved to the first order of business during the Commissioners Meeting following the Pledge of Allegiance (Item IV).

**IV. Bill Inserts - Ms. Craft – Exhibit B**

**April 2011**

- **Dee Norton Lowcountry Children's Center**

*(Motion Requested)*

**V. Overview of Upcoming Events – Ms. Craft**

- SC AWWA Customer Service Workshop; February 2-3, 2011
- Black Expo; March 12, 2011
- EPA WaterSense “Fix a Leak Week”; March 14-20, 2011
- Water Missions International 2011 Walk for Water; March 19, 2011 - Mr. Fairey

**VI. Adjournment**

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**Regulatory and Property Committee**  
Mr. David E. Rivers, Committee Chairman

February 22, 2011

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**I. Call to Order**

**II. Approval of Minutes of Committee Meeting of January 25, 2011**

**III. Environmental Management System (EMS) Update – Mr. Rick Bickerstaff**

Mr. Bickerstaff will provide an overview of Charleston Water System's Environmental Management System as required by the ISO Standard 14001:2004. *(Information Only)*

**IV. Update on Closing of CWS's Operations Center at former Navy Base – Mr. Hill**

Mr. Hill will update the Commissioners on the formal closing on the Operations Center.

*(No Motion Requested)*

**V. Update on Unregulated Contaminants – Mr. Fairey**

Mr. Fairey will provide a brief update of impending regulations concerning existing unregulated contaminants. *(Information Only)*

**VI. Adjournment**

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- I. Reconvene Commissioners' Meeting after conclusion of Committee Meetings**
- II. Approval of Minutes of Committee Meeting of January 25, 2011**
- III. Citizens Participation**
- IV. Monthly Customer Service Activity and Financial Report – Ms. Ferguson / Mr. Ropp**
- V. Staff Reports**
- A. Department Director Update Report; Engineering, Russell Huggins, P.E.
  - B. American Council of Engineering Companies (ACEC) Engineering Excellence Award - Peninsula Trunk Main, Phase 1A - Mr. Huggins
  - C. "A History of Charleston's Water" – Mr. Hill
- VI. Report of Standing Committees**
- A. Contract and Finance Committee Meeting of February 22, 2011
  - B. Administrative, Personnel and Public Relations Committee Meeting of February 22, 2011
  - C. Regulatory and Property Committee Meeting of February 22, 2011
- VII. Miscellaneous Business – Mr. Cline**
- Palmetto Commerce Parkway Water Main Extension Project Construction Contract – Exhibit C
  - US 17 Septima Clark Water and Sewer Relocations Construction Contract – Exhibit D
  - West Ashley Booster Pump Station QA/QC Contract – Exhibit E
  - US 78 Bridge Replacement Water Relocations Engineering Services Contract – Exhibit F
  - SC 7 Bridge Replacement Water Relocations Engineering Services Contract – Exhibit G
- VIII. Citizens Participation**

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**IX. Executive Session**

Mr. Hill will request that the Commissioners move to enter into Executive Session to discuss legal and contractual matters.

**X. Adjournment**