

Commissioners of Public Works of the City of Charleston, South Carolina
Monthly Agenda of the
Board of Commissioners and Standing Committees
February 26, 2019
9:00 a.m., 103 St. Philip Street
Charleston, South Carolina
Chairman, Thomas B. Pritchard

Board of Commissioners Meeting
Chairman, Thomas B. Pritchard

1. Call to Order
2. Compliance with Public Notice
3. Invocation – Mark Cline
4. Pledge of Allegiance – Mark Cline
5. Recognition of Charleston Water System’s Associates of the Year – All Commissioners
 - Kimberly A. Davenport, Customer Service
 - Christine D. Kozlowski, Hanahan Water Treatment Plant
 - Beverly A. Randall, Safety & Support Services
 - Cyrus Champagne, Water Distribution
 - Erica Y. Creel, Engineering and Construction, Asset Management and GIS
 - Charles J. Gable, SCADA - Consolidated Associate Recognition Program
 - Meghan C. Dailey, Environmental Resources
 - Stephen J. Shine, Wastewater Collection
6. Adjourn to Standing Committee Meetings, followed by Commissioners Meeting

Public Contract and Finance Committee
Committee Chairman, Thomas B. Pritchard

1. Call to Order
2. Approval of Minutes of Committee Meeting of January 29, 2019
3. Resolution Number 2019-001 for Reimbursement of Expenditures – Wesley Ropp, Jeremy Cook; Haynsworth Sinkler Boyd PA – Exhibit A (*Motion Requested*)
4. Series 2019 Bond Financing Schedule – Wesley Ropp, Jeremy Cook; Haynsworth Sinkler Boyd PA – Exhibit B
5. Certificate of Achievement for Excellence in Financial Reporting (CAFR Program) and the Popular Annual Financial Report (PAFR) Award for fiscal year ending December 31, 2017 – Wesley Ropp, Anne Moye - Exhibit C
6. Quarterly Financial Data – Dell Jenson
7. Quarterly Investment Report – Cynthia Wood
8. Annual Internal Audit Report 2018 – Jim Meeks
(*Motion Requested to Receive as Information Only*)
9. Adjournment

Administrative, Personnel, and Public Relations Committee
Committee Chairman, William E. Koopman, Jr.

1. Call to Order
2. Approval of Minutes of Committee Meeting of January 29, 2019
3. Bill Inserts – Mike Saia – Exhibit D
April 2019 (*Motion Requested*)
 - Dee Norton Lowcountry Children's Center
 - City of North Charleston Cultural Arts; North Charleston Arts Festival (May1-5, 2019)
4. Community Outreach
 - SC Brewers Guild
 - Stall High School Career Symposium
5. Charleston Healthy Business Challenge Platinum Level Award – John Atkinson, Teresa Lucas Pitts
6. Adjournment

Regulatory and Property Committee

Committee Chairman, David E. Rivers

1. Call to Order
2. Approval of Minutes of Committee Meeting of January 29, 2019
3. Update on Property Offering (TMS 400-00-00-045) - 1255 9th Street, North Charleston SC – Kin Hill
4. 2018 OSHA and Safety Update – Kent Scarborough; Michele McCutchen
5. Adjournment

Board of Commissioners Meeting

Chairman, Thomas B. Pritchard

1. Reconvene Commissioners' Meeting after conclusion of Committee Meetings
2. Approval of Minutes of Meeting of January 29, 2019
3. Citizens Participation/Public Comment
4. Monthly Customer Service Activity, Financial Report Financial, and KPI Reports – Evelyn Ferguson, Wesley Ropp
5. CEO / Staff Reports
 - Customer Service Survey Updates – Anita M. Garrett, The Weathers Group
6. Report of Standing Committees – Dorothy Harrison
 - a. Public Contract and Finance Committee Meeting of January 29, 2019
 - b. Administrative, Personnel and Public Relations Committee Meeting of January 29, 2019
 - c. Regulatory and Property Committee Meeting of January 29, 2019
7. Major Capital Project Requests – Russell Huggins, PE
 - a. Savage Road at US17 and Etiwan Avenue Water Main Improvements Engineering Services Contract Amendment – Exhibit E
 - b. Rivers Avenue at Trident Technical College 30-inch Water Main Offset Engineering Services Contract – Exhibit F
8. Citizens Participation/Public Comment

9. Executive Session

Mr. Hill will request that the Commissioners move to enter into Executive Session to discuss the following items:

- a. West Ashley Sewer Tunnel Replacement Project, Phase 5 and related contractual matters with Southland Renda JV. Upon returning to public open session, the Board may take action on this matter.
- b. Legal issues regarding the Town of Sullivan's Island Water Supply Contract.
- c. Potential contractual issues with the Town of Hollywood.

10. Adjournment

NOTE: If an Executive Session is requested in public open session and the vote is favorable, the presiding officer shall announce the specific purpose of the executive session as required by the South Carolina Code of Laws, Title 30 - Public Records; Section 30-4-70(b). Upon returning to public open session, the Board may take action on matters discussed in executive session.

Any writings or documents (Exhibits) that are public records and are provided to the governing board regarding an open session item on this agenda are available for public review at Charleston Water System, 103 St. Philip Street, Charleston, S.C. during normal business hours. Please contact the Executive Office at 843-727-6856 or info@charlestoncpw.com.