

Commissioners of Public Works of the City of Charleston, South Carolina
Monthly Agenda of the
Board of Commissioners and Standing Committees
January 29, 2019
9:00 a.m., 103 St. Philip Street
Charleston, South Carolina

Board of Commissioners Meeting

Chairman,

1. Call to Order
2. Compliance with Public Notice
3. Invocation – Dorothy Harrison
4. Pledge of Allegiance – Dorothy Harrison
5. Election of Chairperson and Vice-chairperson as Officers of the Commission for 2019– Thomas Pritchard
Mr. Pritchard will call for nominations for the election of the Chairperson and Vice-chairperson for 2019. Following nominations and the vote, the newly elected Chairperson will proceed to Agenda Item 6 below.
6. Appointment of Chairpersons of the Standing Committees for 2019 - Chairman
The elected Chairperson will appoint Chairpersons of the Standing Committees for 2019 at the appropriate time.
7. Adjourn to Standing Committee Meetings, followed by Commissioners Meeting

Public Contract and Finance Committee

Committee Chairman,

1. Call to Order
2. Approval of Minutes of Committee Meeting of December 18, 2018c
3. Quarterly Financial Data – Tricia Willcutt, Dell Jenson
4. Quarterly Investment Report – Cynthia Wood
5. Annual Internal Audit Report 2018 – Jim Meeks
(Motion Requested)
6. Update from Rating Agencies; Bond Pricing Closing– Wesley Ropp – Exhibit A
7. Certificate of Achievement for Excellence in Financial Reporting (CAFR Program) and the Popular Annual Financial Report (PAFR) Award for fiscal year ending December 31, 2017 – Wesley Ropp, Anne Moye - Exhibit B
8. City of Folly Beach Redundant Water Line Partnership Request – Mark Cline, Kin Hill - Exhibit C
(Motion Requested)
9. Capital Improvements Program Annual Report – Russell Huggins
10. Adjournment

Administrative, Personnel, and Public Relations Committee

Committee Chairman,

1. Call to Order
2. Approval of Minutes of Committee Meeting of December 18, 2018
3. Bill Inserts – Mike Saia – Exhibit D
March 2019 (*Motion Requested*)
 - Charleston Water System’s *Water Wise* Customer Newsletter
 - Charleston County Environmental Management – Recycling
4. Community Outreach – Mike Saia
 - Citizen’s Academy
 - Imagine a Day Without Water - October 23, 2019
5. The Charleston Healthy Business Challenge Platinum Level Award – John Atkinson, Teresa Lucas Pitts
The Charleston Healthy Business Challenge is a collaborative program developed by the City of Charleston and the Medical University of South Carolina in partnership with South Carolina Hospital Association Working Well and with support from presenting sponsors Arthur J. Gallagher & Co. and BlueCross BlueShield of South Carolina. The purpose of the program is to encourage and assist businesses and organizations in establishing work environments that promote a culture of well-being.
6. Adjournment

Regulatory and Property Committee

Committee Chairman,

1. Call to Order
2. Approval of Minutes of Committee Meeting of December 18, 2018
3. Property Offering - 1255 9th Street, North Charleston SC – Mark Cline, Kin Hill
4. Adjournment

Board of Commissioners Meeting

Chairman,

1. Reconvene Commissioners' Meeting after conclusion of Committee Meetings
2. Approval of Minutes of Meeting of December 18, 2018
3. Citizens Participation/Public Comment
4. Monthly Customer Service Activity, Financial Report Financial, and KPI Reports – Evelyn Ferguson, Wesley Ropp
5. CEO / Staff Reports
 - a. City of Charleston Stormwater Utility Rate Adjustment – Wesley Ropp – Exhibit E
6. Report of Standing Committees – Dorothy Harrison
 - a. Public Contract and Finance Committee Meeting of December 18, 2018
 - b. Administrative, Personnel and Public Relations Committee Meeting of December 18, 2018
 - c. Regulatory and Property Committee Meeting of December 18, 2018
7. Major Capital Project Requests – Russell Huggins, PE
 - a. Edisto Intake Improvements Engineering Services Contract Amendment – Exhibit F
 - b. Elliott Cut 20-Inch Water Transmission Main Replacement Engineering Services Contract – Exhibit G
 - c. Peninsula Trunk Main 3A Engineering Services Contract – Exhibit H
8. Citizens Participation/Public Comment
9. Executive Session

Mr. Hill will request that the Commissioners move to enter into Executive Session to discuss the following items:

 - a. West Ashley Sewer Tunnel Replacement Project, Phase 5 and related contractual matters with Southland Renda JV. Upon returning to public open session, the Board may take action on this matter.
 - b. Veteran's Administration Property Closing. Upon returning to public open session, the Board may take action on this matter.
 - c. Property Offering - 1255 9th Street, North Charleston SC. Upon returning to public open session, the Board may take action on this matter.
 - d. Legal issues regarding the Town of Sullivan's Island Water Supply Contract
 - e. Potential contractual issues with the Town of Hollywood
10. Adjournment

NOTE: If an Executive Session is requested in public open session and the vote is favorable, the presiding officer shall announce the specific purpose of the executive session as required by the South Carolina Code of Laws, Title 30 - Public Records; Section 30-4-70(b). Upon returning to public open session, the Board may take action on matters discussed in executive session.

Any writings or documents (Exhibits) that are public records and are provided to the governing board regarding an open session item on this agenda are available for public review at Charleston Water System, 103 St. Philip Street, Charleston, S.C. during normal business hours. Please contact the Executive Office at 843-727-6856 or info@charlestoncpw.com.